

UNITED STATES DISTRICT COURT
DISTRICT OF MASSACHUSETTS

RITA BEARS,)	
Plaintiff,)	
)	
v.)	C.A. No. 16-10604-IT
)	
CAROLYN W. COLVIN,)	
Defendant.)	

PROCEDURAL ORDER

Plaintiff has filed a self-prepared complaint, but has not paid the \$350.00 filing fee and the \$50.00 administrative fee¹, see 28 U.S.C. § 1914(a) (\$350.00 filing fee for all non-habeas civil actions), or filed a motion for leave to proceed without prepayment of the filing fee, see 28 U.S.C. § 1915 (proceedings in forma pauperis).

Accordingly, plaintiff must either (1) pay the \$400.00 filing and administrative fees; or (2) move for leave to proceed without prepayment of the filing fee. Failure of plaintiff to comply with this directive within 21 days of the date of this Procedural Order may result in the dismissal of this action.

If plaintiff elects to seek in forma pauperis status, plaintiff must submit an affidavit that includes a statement of all plaintiff's assets. See 28 U.S.C. § 1915(a)(1). For the convenience of litigants, this Court provides a form application to seek leave to proceed in forma pauperis. The Clerk shall provide plaintiff with an Application to Proceed in District Court Without Prepaying Fees or Costs.

SO ORDERED.

4/1/2016
DATE

/s/ Indira Talwani
UNITED STATES DISTRICT JUDGE

¹The \$50.00 administrative fee became effective May 1, 2013. See Judicial Conference Fee Schedule.